



NOTICE TO VACATE
River Gate Apartments
10 Rufus Street, Athens, OH 45701
740.442.2341

Building / Apartment#: _____

Lease End Date: _____

This letter serves as your 30-day notice to vacate the above referenced apartment. Please understand that all leaseholders are still responsible for the rent and electric through the lease end date.

Please return ALL keys, ALL key fobs, and this form to the Leasing Office in ONE envelope, individual keys will not be accepted.

Reason for Leaving River Park: _____

Forwarding Address: _____

Deposit refund check will be mailed to the above provided address and will have all leaseholders' names on it.

Resident Signature

Resident Signature

Resident Signature

Resident Signature

Date

Date Notice Received: _____

Received by: _____